

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____



**Wednesday, July 19, 2023
REGULAR MEETING MINUTES**

BRIGHT LOCAL SCHOOLS
Location: Whiteoak High School
Time: 6:00 p.m.

1. Welcome/Opening

Subject	A. Welcoming
Meeting	Jul 19, 2023 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for recognition of guests and visitors. The Board desires citizens of the district to attend its meetings so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 5-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

Subject	B. Announcements
Meeting	Jul 19, 2023 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

This meeting is being digitally recorded.

Subject	C. Roll Call
Meeting	Jul 19, 2023 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public

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Type Procedural

Steve Cox, Board Member
 Tammy Hauke, Board Member
 Angie Wright, Board Member
 John Gillespie, Board Member
 Michael Bick, Superintendent
 Jeff Rowley, Treasurer
 Jason Iles, HS/JH Principal
 Whitney Gobin, Elementary Principal
 Debbie Robertson, Food Service Coordinator
 John P. Gauche, HS/JH Principal (Consultant)
 Alysia Winkle
 Sarah Barnes

Subject D. Pledge of Allegiance

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America,
 and to the republic for which it stands, one nation under God,
 indivisible, with liberty and justice for all."

Subject E. Public Comments/Presentations

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

Alysia Winkle and Sarah Barnes were present to discuss the plans and activities of the Bright PTA.

- ♦ Hosting a Back-to-School Bash at the Elementary School from 6-8pm on August 4th. Free Store Food Bank will be available that evening as well, free haircuts, and free school supplies being provided by various community organizations.
- ♦ Association asked board for permission to purchase a Funnel Ball for the Playground.
 - Mrs. Wright noted that it is best to work through the building principal, just to make sure that she is alright with what is being provided, that it is of good quality, safe for the kids, and purchased from a reputable company.
- ♦ They want to develop a positive relationship, with open communication with the Board and the District, and plan on having a representative at each board meeting.
- ♦ Association wanted to know if the District could contract with the Southern Ohio ESC to offer live background checks at the Bash to get people/parents involved in volunteering at the school.
 - Mr. Cox said he thought that perhaps we had offered that service before at the opening bash.
 - Mr. Iles asked if they had been in contact with Jennifer Ludwick at the ESC, and they said yes. He asked that they just have Mrs. Ludwick get in touch with him and they would get a contract worked up.
- ♦ Mrs. Wright asked the PTA if they had ever considered signing up for the discount card program through Kroger's where the District or the PTA could get royalty money back for purchases made by those who have the card? The cards could be sold during the Back-to-School Bash. Alysia said she would look into that.

2. Adoption of Agenda

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Subject A. Adoptions Of Agenda

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 2. Adoption of Agenda

Access Public

Type Action

Recommended Action **(Resol. 046-2023)** Motion to adopt the agenda for the July 19, 2023 Board of Education regular board meeting as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox		X	X		
Mr. Gillespie	X		X		
Mrs. Hauke			X		
Mr. Lucas					
Mrs. Wright			X		

3. Administrative/Committee Reports

Subject A. Superintendent

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information, Reports

- Mr. Bick noted that as this is his last official board meeting as Superintendent, he once again wanted to thank everyone for the support, encouragement, and direction he received while serving as Superintendent of Bright Local School District over the past 7 years. He said that he always wanted to leave things in as good or better shape than he found it, budget in the black, fully staffed and he is pleased where we are at.
- He reported that the custodians have been working hard, and the buildings are looking great and on track to be ready for opening day for staff and students.
- He reported that Mr. Decker has all the buses ready and inspected for the new school year, and that we are just waiting on 2 drivers to get their physicals completed.
- He reported that as it stands at this time, the District is fully staffed, with all positions filled.

Subject B. Legislative Liaison Report- Mr. Steve Cox

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

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Type Information

Mr. Cox reported that State did pass its new bi-annual budget for FY24 and 25. There is still concern over the amount of money that is being taken from public education and being diverted to private run schools and the voucher program.

Subject C. High School Principal's Report- Jason Iles

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

1. Excited about our Celebrations
 - ♦ Full staff accounted for and ready for opening days !
2. Opening Days August 14th & August 15th.
 - a. District Welcome Back 8am- Board Invited - breakfast being provided.
 - b. New Staff Orientation August 9th
3. BASA- Columbus Next week Superintendent Cohort- Mentor Tom Bailey WCH City Schools
4. Safety and Security coverings will begin getting installed next week from McIntire Photography @ HS First then ELEM. Purple Star Award signage is up in the buildings, and 1 will be put up in front of the building near our veterans memorial.
5. Summer Teams have been busy with summer training, mandatory camps etc.
6. Summer Cleaning Power Washing ongoing
7. The Open Enrollment deadline is July 31st.
8. Working with Roberts Paving to Roll area for youth soccer fields @ ELEM. Also, the Kiln is being installed in the Art Room at the HS.
9. Kolton Hamilton Memorial Golf Scramble July 28th/29th
10. Excited and Looking Forward to August 1st
11. Meetings are scheduled in 2 weeks with Atomic Credit Union for the start-up of the personal financing and banking programs in both buildings this school year. Brianne Lee is helping at the Elementary and Ashley Sutter is helping with the program at the HS/JH.
12. Still looking for JH Basketball Coaches, only have 1 applicant, both 7th and 8th grade positions.

File Attachments

Whiteoak Board Update 7 19 2023.docx.pdf (74 KB)

Admin Content

Mr. Cox asked if all staff will be at opening day meeting on August 14th and invited to breakfast, including bus drivers, aides, cooks, etc?

Mr. Iles stated that all of them have been invited to participate in opening day staff training.

Subject D. Elementary Principal Report- Whitney Gobin

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Category 3. Administrative/Committee Reports

Access Public

Type Information

1. Amazing test scores!! So proud of our students and staff!!
<https://docs.google.com/spreadsheets/d/1M7xomLA2SlwbH5nTz9LAWUC4WIIh8qMf0vquZ3R4Frs/edit>
2. Carpet is installed and looks great!!
3. New Fire and Tornado Signs are almost ready for installation!!
4. Summer cleaning is much appreciated!!!
5. Beginning of year dates..
 - Aug 4 - PAWS Back to School Bash
 - Aug 14 - Open House 5-7
 - Aug 16-18 - PreK testing
 - Aug 16-22 - K testing
 - Aug 23 - Kindergarten Girls only
 - Aug 24 - Kindergarten Boys only
 - Aug 25 - All Kindergarten
 - Oct 4- Fall Pictures
 - Oct 12 & 17 - Conferences
 - October 13 - Monster Mash

File Attachments

[July 23 Elementary Board Update.pdf \(99 KB\)](#)

Subject E. Food Service- Debbie Robertson

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

- Mrs. Robertson reported that the Point-of-Sale system is down for updates till July 25th, including the free and reduced lunch applications.
- RFQ's and applications have been sent out to outside Pizza providers to bid on providing lunch pizzas during the year.
- The Federal Claim rates for this school year have still not been determined and made available.
- USDA inspections of the kitchens have been completed and all passed with no problems.
- Wiring at the Elementary School kitchen for the oven that is not working has been schedule of completion.

4. Financial Reports/Resolutions

Subject A. Approval of June, 28 2023 minutes.

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

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Recommended Action Motion to approve of the Board of Education minutes of the June 28, 2023 Regular meeting as presented.

Admin Content

See discussion draft of minutes attached.

Administrative File Attachments
[Regular Meeting June 28 2023 draft.pdf \(372 KB\)](#)

Executive Content

See attached.

Subject B. Financial Reports

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the financial reports of the month and fiscal year ending June 30, 2023 as presented.

Admin Content

Please review the attached "Treasurer Detail Report", and the following supporting documents:

- 1) A1 - Cash Reconciliation Report
- 2) A2 - Cash Balance Summary Report
- 3) B - Disbursement Summary Report (monthly checks)
- 4) C - Appropriation Summary Report (General fund only)
- 5) D - Receipt Listing (monthly receipts)
- 6) G - Investment Portfolio - Detail
- 7) EOY General Fund Financial Analysis Report (Revenue and Expenditures (comparing FY23 to prior year)

Administrative File Attachments
[A_Treasurer Detail Report for July 19 2023.pdf \(117 KB\)](#)
[A1_Cash Reconciliation as of June 30, 2023 signed.pdf \(36 KB\)](#)
[A2_Cash Summary Report Jun 23.pdf \(47 KB\)](#)
[B_Disbursement Summary Report Jun 23.pdf \(44 KB\)](#)
[C_Appropriation Summary Report Board Jun 23.pdf \(28 KB\)](#)
[D_Receipt Listing Jun 23.pdf \(50 KB\)](#)
[G_Investment Portfolio_06302023.pdf \(94 KB\)](#)
[EOY Comparison General Fund 22 to 23.pdf \(130 KB\)](#)

Subject C. Revenue and Appropriations Modifications

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

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Recommended Action Motion to approve the revenue and appropriation modifications as presented.

Admin Content

See attached Adjustment Report "E".

This includes final appropriation modifications for FY24 totaling \$6,719.46 related to the payout of unused personal leave that was erroneously left out of the Temporary Budget passed on 6/28/2023. See attachment E_3 attached.

Administrative File Attachments

E1 Revenue Transactions Modifications Jun 23.pdf (35 KB)

E2 Budget Transactions Modifications Jun 23.pdf (46 KB)

E_3 - Final FY24 Temporary Budget Transactions Mods 06282023-06302023.pdf (89 KB)

Subject D. Donations

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve Gifts and Donations received as presented.

- \$10,000 Unrestricted Donation from Hecate Energy.
• \$100 Donation from Whiteoak Alumni to Whiteoak National Honor Society.
• \$150 Donation from Whiteoak Alumni to Whiteoak Athletics.
• \$415 Donation from Bright PTA to Bright Elementary Principals Fund for Field Trips.

Subject E. Transfers and Advances

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Approve the following fund transfers as presented for the month ended June 30, 2023:

- Transfer of \$488.33 of Energy Savings revenue from General Fund (#001-7200-910-0000-000000-000-00-000) into 2011 HB264 Energy Savings Fund (#002-5100-9011-000000-000) to meet annual debt payment obligations.

- Transfer of \$3,865.89 of Medicaid Reimb revenue from General Fund (#001-7200-910-9021-000000-000-00-000) into Permanent Improvement Fund (#003-5100-9020-000000-000) per Board Resolution.

- Transfer of \$463,881 from General Fund (#001-7200-910-0000-000000-000-00-000) into Permanent Improvement Fund (#003-5100-9020-000000-000) to meet Capital Projects Plan.

See attached Adjustment Report "F".

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File Attachments
 F_Transfer Advance Activity Report Jun 23.pdf (34 KB)

Subject **F. Approval of Financial Reports and Resolutions.**
Meeting Jul 19, 2023 - REGULAR MEETING MINUTES
Category 4. Financial Reports/Resolutions
Access Public
Type Action
Recommended Action **(Resol. 047-2023)** Motion to approve the Financial Reports and Resolutions items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox			X		
Mr. Gillespie	X		X		
Mrs. Hauke		X	X		
Mr. Lucas					
Mrs. Wright			X		

5. Facilities and Transportation

Subject **A. Facility Services Reports**
Meeting Jul 19, 2023 - REGULAR MEETING MINUTES
Category 5. Facilities and Transportation
Access Public
Type Information

Admin Content

At the request of the board Mr. Rowley presented information on the amount spent on outside services for facilities and operations with a primary focus on HVAC services.

He noted that both in FY20 and FY23 there was a large increase in the dollar spend for HVAC work done by outside providers. However, he noted that in both cases this was related to needed repairs and replacements identified as part of a Energy Savings Project. In FY20, Energy Optimizers was paid a total of \$59,373.67 in needed replacements and repairs, but it is interesting to note that after the energy saving project and work completed by Energy Optimizers, in FY21 our building propane usage went up drastically by over \$41,000. In that same year, Mr. Rowley contact Energy Optimizers to complain about the inefficiency in the systems, and they said that is was likely due to the fact that Dan was trying to manage the system with 2 different control system platforms, poorly maintained valves and control units, but that they had addressed all the issues identified in their final review as it related to the boil/chiller energy savings project.

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Mr. Rowley then contracted Ohio Control Concepts to provide an independent review of issues which could be contributing to the large increase in propane usage. Using Genesis Mechanical, they identified a laundry list of faulty actuators, VAV Fans, valves, missing belts, and filters that had not been changed in 2 years.

In early 2021, using ESSER II funds, we Contract with Ohio Control Concepts to upgrade the HVAC Control System in order for the facility supervisor to better manage and control the HVAC systems. As part of that same project, they also began the work of fixing the listing of items identified in their earlier review. This repair work began in late FY22 and carried over into FY23, with a total of \$54,475.50 being paid out to Genesis Mechanical in FY23.

Due to frustration and lack of confidence in the work of Energy Optimizers, in August of 2021 Mr. Rowley canceled the preventative maintenance agreement with Energy Optimizers which was costing the District \$24,800 annually.

Attached is the following Facility Reports:

- Detailed Check Register Facility Purchase Service Report - June 2023
- Summary Analysis of Outside Service Expenses FY21-Current

Administrative File Attachments
[Detailed Check Register Facility Service Expenses Jun 23.pdf \(80 KB\)](#)
[District Facility Services Exp Analysis FY21-23.pdf \(157 KB\)](#)

Subject B. Building Use

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action Motion to approve the building use as recommended.

- Building Use of Whiteoak High School for Camp 323 Hosted by Mowrystown Church of Christ- Basketball Camp/Matt Carson

Subject C. Approval of Facility and Transportation Resolutions

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action **(Resol. #048-2023)** Motion to approve the facility and transportation resolutions as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		

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Mr. Gillespie		X	X		
Mrs. Hauke			X		
Mr. Lucas					
Mrs. Wright			X		

6. Personnel

Subject

A. Personnel

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES
 Category 6. Personnel
 Access Public
 Type Information

Approval of the following personnel recommendations (ie Administrative; Certified; Classified; Certified Substitutes; Classified Substitutes; Supplement/Pupil Activity; and Mentors) pursuant to the terms and conditions of the new employee's individual contract and his/her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure/certification from ODE (3) verification of experience and training, and (4) negative results on drug testing (as applicable)

Admin Content

Subject

B. Classified

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES
 Category 6. Personnel
 Access Public
 Type Action
 Recommended Action To approval of the following classified personnel contracts as presented:

Name: Jamie Garrison
Position: CC Unit Intervention Aide
Pay Step: 6 (pending docs)
Contract Type: IBT
Contract Days: 185
Contract Term: 1 Year

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Subject C. Certified Substitutes

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To approval of the following substitutes personnel recommendations as presented:

- JANIE DEBOARD Certified
- EMILY FOSTER Certified
- KATHRYN PENWELL-PURDIN Certified
- EMILY POHLMAN Certified
- REBECCA SANDERSON Certified
- LISA THROCKMORTON Certified

Subject D. Classified Substitutes

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To approve the following Classified Substitute personnel recommendations as presented:

- NINA BEGLEY Classified
- MARTHA BRATTON Classified
- RICK COLE Classified
- TIMOTHY DYER Classified
- KYLER EMERY Classified
- MARILYN GROSS Classified
- MELISSA HAUKE Classified
- WANDA HAUKE Classified
- DARRELL HENSON Classified
- DEBORAH HENSON Classified
- DIANE LUMAN Classified
- HARRY MORGAN Classified
- LINDA ROUSH Classified
- SARAH TAYLOR Classified
- RICHARD VANZANT Classified
- CHARLINE FIELDEN Classified
- SANDRA DICKEY Classified

Subject E. Supplementals/Pupil Activity

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Category 6. Personnel

Access Public

Type Action

Recommended Action To approval of the following supplementals/pupil activities personnel recommendations as presented:

Volleyball:

Junior High Volleyball: Trinity Storms
Volunteer coaches: Nichole Dickey and Lindsay Wilson

Junior High Girls Basketball:
7th grade/8th Grade: Derrick Haithcock

Subject F. Resignations

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To accept the following resignation as presented:

- Missy Payne, 9-12 Math Coach, APEX Coordinator resignation effective July 31, 2023.
- Charlene Fielden, Sub Bus Driver resignation effective July 18, 2023

Subject G. Approval of personnel recommendations.

Meeting Jul 19, 2023 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action **(Resol. #049-2023)** Motion to approve the Personnel recommendation items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie		X	X		
Mrs. Hauke			X		

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Mr. Lucas					
Mrs. Wright			X		

7. Administrative Advisor

Subject **A. Approval to Provider Free Breakfast 23-24 School year.**
Meeting Jul 19, 2023 - REGULAR MEETING MINUTES
Category 7. Administrative Advisor
Access Public
Type Action
Recommended Action Approve for District to pay the cost of Breakfast meals over and above State and Federal Reimbursement for the 23-24 SY not to exceed \$1,400.

Subject **B. Approval of Administrative and Advisory.**
Meeting Jul 19, 2023 - REGULAR MEETING MINUTES
Category 7. Administrative Advisor
Access Public
Type Action
Recommended Action **(Resol. #050-2023)** Motion to approve the Administrative and Advisory items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie		X	X		
Mrs. Hauke			X		
Mr. Lucas					
Mrs. Wright			X		

8. Adjourn

Subject **A. Adjourn**
Meeting Jul 19, 2023 - REGULAR MEETING MINUTES
Category 8. Adjourn
Access Public

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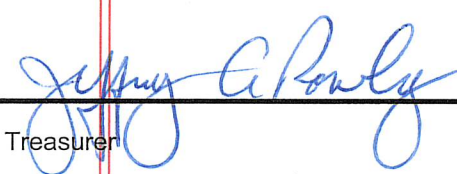
Meeting

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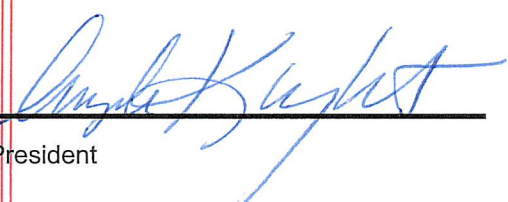
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Type Procedural

Meeting adjourned at 6:59 PM



Treasurer



Board President